

Process for Students Requesting ADA Accommodations

The following is an overview of the process for students admitted to the University of Utah to apply for ADA accommodations:

Intake Appointment

Schedule an Intake Appointment with an advisor in the Center for Disability & Access. Call (801) 581-5020 to make an appointment.

Intake Paperwork

Complete the Intake Paperwork and Application Forms.

<https://cdaonline.sa.utah.edu/>

Read the Center for Disability & Access Student Handbook

<http://disability.utah.edu/documents/CDA-Student-Handbook.pdf>

Documentation

Obtain and provide the necessary documentation to your CDA Advisor.

<http://disability.utah.edu/students/documentation.php>

Case Management Review

Your application and documentation will be reviewed by the CDA case management team to determine eligibility for services and accommodations:

Approved for services – follow up with your advisor to implement accommodations.

Additional information or documentation requested – work with your health care professional to provide the additional information requested.

Not approved – contact your advisor if you have questions.

Follow up Meeting

Once you have been approved for services, you will need to contact and/or meet with your advisor at the start of each semester to set up accommodations.

Notes

- Contact your advisor at any point in the process for clarification of the steps.
- This process may take some time to complete, so plan ahead and apply early!
- **Legally, accommodations are not retroactive.**